

# Shareholder Communication

## 1. Purpose

The purpose of this document is to set out the policies of MedAdvisor Limited (the **Company**) designed to facilitate effective two-way communication with shareholders.

## 2. Annual and Half-Yearly Reports to Shareholders

The Annual Report is distributed electronically to all shareholders, unless they have elected to receive a hard copy. The Board ensures that the Annual Report includes relevant information about the operations of the Company during the financial year, changes in the state of affairs of the Company and details of future developments, in addition to the other disclosures required by the Corporations Act 2001.

The Half-Year Report contains summarised financial information and a review of the operations of the Company during the period. Half-Year audited Financial Statements prepared in accordance with the requirements of Accounting Standards and the Corporations Act 2001 are lodged with the Australian Securities & Investments Commission and the Australian Securities Exchange (**ASX**). The Financial Statements are sent to any shareholder who requests them.

## 3. ASX Announcements

Regular announcements are released through the ASX. These are available on release on the ASX's website and the Company's website: [mymedadvisor.com/investors/asxannouncements](http://mymedadvisor.com/investors/asxannouncements).

## 4. Shareholder Meetings

The Board encourages full participation of shareholders at shareholder meetings to ensure a high level of accountability and identification with the Company's strategy and goals. In preparing for shareholder meetings of the Company, the Company will draft the notice of meeting and related explanatory information so that they provide all of the information that is relevant to shareholders in making decisions on matters to be voted on by them at the shareholder meetings. This information will be presented clearly and concisely so that it is easy to understand and not ambiguous.

The Company will use general meetings as a tool to effectively communicate with shareholders and allow shareholders a reasonable opportunity to ask questions of the Board of Directors and to otherwise participate in the meetings. The external auditor of the Company will be asked to attend each annual general meeting and to be available to answer shareholder questions about the conduct of the audit and the preparation and content of the auditor's report. Shareholders who are unable to attend a shareholder meeting are encouraged to contact the Company at [corporate@medadvisor.com.au](mailto:corporate@medadvisor.com.au) with any questions they may have requiring a response at the meeting. Voting at shareholder meetings is done by way of completing the proxy form provided with the notices of meetings.

## 5. Company Website

The Company is committed to maintaining a section of its website with general information about the Company and its operations and information specifically targeted at keeping the Company's shareholders informed about the Company. This is available at [mymedadvisor.com/investors](http://mymedadvisor.com/investors).

In particular, after confirmation of receipt by the ASX (where applicable), the following will be made available on the Company website:

- announcements made to the market via the ASX;

- media releases;
- annual and half yearly reports including financial statements;
- investment updates, presentations and media briefings; and
- notices of shareholder meetings.

## 6. Other Information

While the Company aims to provide sufficient information to shareholders about the Company and its activities, it understands that shareholders may have specific questions and require additional information. To ensure that shareholders can obtain all relevant information to assist them in exercising their rights as shareholders, the Company provides contact details on all ASX announcements (including a telephone number and email address) for shareholders to make their enquiries.

## 7. Review

This policy will be formally reviewed by the Board no less than every 2 years.